



## **G D GOENKA GLOBAL SCHOOL**

### **PYP Academic Integrity Policy**

#### **1. School Philosophy**

##### **Vision:**

Every student at GD Goenka Global School is inspired to see their uniqueness and specialness and to become outstanding young people who, by their daily personal choices are capable of shaping their future and make a meaningful contribution throughout their life's journey.

GD Goenka Global School will always be student centred and will continuously aim for excellence.

##### **Mission:**

GD Goenka Global School exists to provide an exceptional foundation of International Education for all our students, while establishing a secure, challenging and nurturing environment, which encourages excellence, self-respect and fosters the belief that all children have the necessary capacity for learning and that they will be successful.

Through The International Baccalaureate Primary year Programme, GD Goenka Global school will provide the means for developing students who are life-long learners and who are able to confidently face an-changing technological world.

##### **IB Mission Statement:**

The IB aims to develop inquiring, knowledgeable, caring young people who help to create a better and more peaceful world through intercultural understanding and respect.

To this end the organization works with schools, governments and international organizations to develop challenging programmes of international education and rigorous assessment.

These programmes encourage students across the world to become active, compassionate and lifelong learners who understand that other people, with their differences, can also be right.

These values guide all members of the school community and ensure that learning is meaningful, authentic, and equitable.

#### **2. Rights and Responsibilities of the School Community**

The school is committed to fostering a culture of **academic integrity** as a fundamental part of its educational philosophy. Academic integrity underpins all teaching and learning and is essential in developing principled, responsible, and ethical learners.

The school promotes the five core values of academic integrity:

**honesty, trust, fairness, respect, and responsibility.**

Academic integrity is a shared responsibility among all stakeholders:

### **School Leadership Team**

- Ensures academic integrity is embedded in the school's vision and daily practices.
- Develops, implements, and reviews the academic integrity policy.
- Provides training and resources for staff and students.
- Promotes a culture of trust, fairness, and transparency.

### **Programme Coordinators**

- Act as role models of ethical behavior.
- Ensure IB regulations and school policies are applied consistently.
- Provide training and guidance to staff, students, and parents.
- Oversee reporting and investigation of misconduct.

### **Teachers**

- Model integrity and ethical conduct in all practices.
- Teach skills such as referencing, research, and independent learning.
- Provide appropriate guidance without giving unfair advantage.
- Identify, report, and respond to academic misconduct.

### **Students**

- Produce authentic and independent work.
- Acknowledge all sources and contributions.
- Avoid all forms of academic misconduct.
- Act responsibly in both offline and online environments.

### **Parents and Legal Guardians**

- Support the school's academic integrity principles.
- Encourage independent work and ethical behavior.
- Avoid providing unauthorized assistance.
- Communicate with the school regarding concerns.

## **3. Teaching and Promoting Academic Integrity**

### **Definitions**

- **Malpractice:** A behavior that results in, or may result in, one or more assessments of an unfair advantage for a student.
- **Plagiarism:** This is described as portraying another person's ideas or work as the student's own.

- **Collusion:** This is defined as supporting another student's malpractice, such as copying or allowing another student to copy or submit his work for assessment.
- **Duplication of work:** This is defined as presenting the same work for different assessment components.
- **Certain examples of malpractice** include any behavior that achieves an unfair advantage for a student or affects certain student's results (examples include taking unauthorized material into an exam room, negligence during an exam, or falsifying a CAS record).
- **Intellectual property** includes trademarks, licensed designs, labels, moral rights, and copyright. These should be known and are legally protected.

The school is committed to explicitly teaching academic integrity through:

- Research and referencing skills
- Time management and study skills
- Understanding plagiarism, collusion, and proper collaboration
- Ethical use of technology and online resources

Academic integrity is integrated into the curriculum and reinforced through classroom activities, assessments, and continuous feedback. Awareness programmes and workshops are conducted for students, staff, and parents to ensure a shared understanding.

#### 4. Good Practice

Good academic practice includes:

- Producing original and authentic work
- Properly citing and acknowledging sources
- Working independently unless collaboration is permitted
- Managing time effectively to avoid misconduct
- Following assessment guidelines
- Using technology responsibly

#### 5. Academic Misconduct

Academic misconduct includes, but is not limited to:

- **Plagiarism** (presenting others' work as one's own)
- **Collusion** (unauthorized collaboration)
- **Duplication of work**
- **Receiving or providing unauthorized assistance**
- **Improper use of technology or online platforms**

#### 6. Actions for Transgressions

The school adopts a fair, transparent, and educational approach when addressing misconduct:

- All cases are **reported and documented**
- Investigations are conducted in a **fair, unbiased, and evidence-based manner**
- Students and staff are given the opportunity to respond
- Actions may include:
  - Educational support and skill-building
  - Formal warnings
  - Resubmission of work
  - Internal sanctions as per school policy

The focus is on **learning and prevention**, not just punishment.

## **7. Communication and Awareness**

The school ensures:

- Clear communication of expectations to students, staff, and parents
- Access to policy documents and guidelines
- Regular training and awareness programmes
- Open channels for reporting concerns

## **8. Review Process**

This policy is reviewed regularly to ensure its effectiveness and relevance. Feedback from students, staff, and parents is considered.

- **Most Recent Review Date:** April 2026
- **Next Scheduled Review:** April 2028

The policy will be revised if there is an increase in misconduct cases or if gaps in understanding are identified.

## **9. Conclusion**

Academic integrity is a collective commitment that prepares students for ethical academic and professional futures. By fostering a supportive and principled environment, the school ensures that all learners develop integrity, accountability, and respect for the work of others.

<https://ibo.org/globalassets/new-structure/programmes/shared-resources/pdfs/academic-integrity-policy-en.pdf>