



SCHOOL ADMISSION POLICY

The **admission policy** of G D Goenka Global school, offering the International Baccalaureate Primary Years Programme (PYP) reflects the philosophy and values of the International Baccalaureate (IB), which is committed to developing **inquiring, knowledgeable, and caring young people who contribute to creating a better and more peaceful world** through intercultural understanding and respect.

In alignment with the **global and holistic approach** of the PYP, the school's admission process is designed to be **inclusive, transparent, and equitable**, welcoming students from diverse cultural, linguistic, and educational backgrounds. The policy recognizes that each child is unique and brings individual strengths, experiences, and perspectives that enrich the learning community.

Rather than focusing solely on academic achievement, the admission process seeks to understand the **whole child**—including their curiosity, creativity, social development, and readiness to engage in an inquiry-based learning environment. Consistent with the IB philosophy, the school values students who demonstrate openness to learning, collaboration, and the development of the attributes of the IB Learner Profile.

The admission policy also ensures that families understand and support the **mission, values, and pedagogical approach** of the PYP, including inquiry-driven learning, international-mindedness, and the development of lifelong learners. Through this shared commitment, the school and families work together to nurture students who are **balanced, reflective, principled, and globally aware**.

This policy therefore serves as a guiding framework to ensure that the admissions process remains **fair, mission-aligned, and supportive of the diverse learning community** that is central to the PYP philosophy.

Admission Criteria:

There are specific criteria that applicants must meet to be considered for admission as per NEP 2024. This may include factors such as age, residency, neighbourhood, academic achievement, and sometimes, extracurricular activities or special talents.

Application Process:

We share the process for applying for admission, the date of Registration, including deadlines, required documentation, and any application fees with the prospective parents. Registration for the new session in August/September.

Priority Categories:

We give priority to certain categories of applicants, such as siblings of current students, children of alumni, or students from the neighbourhood area, Govt officials and Single parent, we have a special concession for these categories.

Special Considerations:

Schools may have provisions for admitting students with special needs or circumstances, such as students with disabilities.

Interviews or Assessments:

We require applicants to participate in the interaction, admission assessment, scholastic evaluation/academic review as part of the admission process along with Interaction with the Counsellor, Principal MYP Coordinator & PYP Coordinator.

Admission Decisions/Committee

School typically communicate admission decisions to applicants by a certain date, along with any next steps for enrolment. The final decision of admission lies with the committee consisting of the Academic Coordinator, Principal, school counsellor, and Management.

Special Category

For Expats/NRI/Diplomats: We have another category and fee structure for foreign students and NRI and for them, admission is available throughout the year.

It's important for parents and students to carefully review the admission policies of schools they are interested in and to follow the outlined procedures when applying.

Title: Admission Chart

1. *Registration & Brochure:*

- Parents register for admission and receive a brochure outlining the process.

2. *Child & Parent Meeting:*

- Scheduled meeting with the Principal/Coordinator to discuss the child's admission.

3. Approval of the Principal:

- Principal sanctions admission, signs fee structure, and assessment form.

4. *Offer Admission:*

- Admission is offered along with an admission kit.

5. *Documentation:*

- Required documents are attached as per the checklist provided.

6. *Payment Procedure:*

- Parents are guided to pay admission, security, transport, meals, stationary, and ID card fees.

7. *Provisional Admission Letter:*

- Issued post-payment of admission and security fees.

8. *Account Clearance:*

- Clearance is needed before proceeding with the arrangement of transport & meals.

9. *Form Submission:*

- Transport and meal forms handed over to respective heads.

10. *Meeting with Transport in charge: *

- Parents meet transport in charge if bus service is required and sign the transport policy.
- No new bus stops or route change to be made within the current semester.

11. *Finalization: *

- File completed with Principal's signature, handed over to school secretary, concluding the admission process.

12. Meeting with Sunil IT for MS Teams and ID Card.

13.

- **Defence discount aligned with a normal discounted fee**
- Single parent discount based on the paying capacity
- Sibling discount requires a fee higher than the existing child's fee.
- Special discounts for government officials (e.g., MCG, DEO, Electricity Board, and Police)
- ***Pre-Nursery Fee Structure:***
 - Fee: ₹12,000
 - Timings: 9:00 am - 12:40 pm

1.Inclusive Education:

At GD Goenka Global School, we are committed to fostering an inclusive learning environment that supports the diverse needs of all students. As part of our admission process, we conduct thorough screening to identify children with special needs and disabilities. This screening process allows us to assess the severity of each case, ensuring that we can provide appropriate support and accommodations. Cases identified as mild to moderate are referred to our dedicated school counselor for further evaluation and support planning. Our goal is to ensure that every student

receives the necessary assistance to thrive academically, socially, and emotionally within our school community.

If we observe any developmental milestone issues in a student, our internal school counsellor will initially assess the child. If further evaluation is deemed necessary, we will refer the case to our outsourced child psychologist for additional insights and advice.

REFERRAL PROGRAMME

Parent Referral Program:

Current parents are incentivized by giving a waiver as per management if they refer students for IGCSE

Alumni Referral Program:

Former students can refer new parents to the school.

Teachers Referral Program:

Teachers and other staff members can refer prospective students and may be offered Rs 5000/- per admission on full fees.

Each type of referral program aims to leverage existing relationships and networks to attract new students enhancing the schools' outreach efforts.

SIBLING DISCOUNTS

Percentage Discounts:

A fixed percentage off on the Tuition fees for each additional sibling enrolled.

1st sibling-10% off on tuition fees only

2nd sibling-15% off on the tuition fees only

Security Fee waiver:

School may waive off 50% of the security amount for the sibling admission.

Sibling discounts are designed to support families financially and encourage them to keep the children in the same school.

Policy Review

The G D Goenka Global School Admission Policy will be reviewed every years to ensure its effectiveness and relevance. Feedback from teachers, students, and parents will be considered during the review process. Any necessary revisions will be made to align with the school's evolving needs and goals.

- **Most Recent Review Date:** April 2026
- **Next Scheduled Review:** April 2027

Approved by: The GD Goenka Global School Board.

